

## Article I--Name

The name of this organization shall be the VIRGINIA CONFERENCE OF THE AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS.

## Article II--Purpose

The purposes of the organization are:

1. To further cooperation among the Virginia chapters for mutual support in their common interests and for the promotion of the general aims and interests of the American Association of University Professors,
2. To increase the interest of the membership in the larger problems of the profession,
3. To help the public and our own membership to a better understanding of the character and importance of higher education and the advancement of learning through independent and creative scholarship in teaching and research.

## Article III--Affiliated Chapters and Membership

1. Virginia Chapters of the American Association of University Professors are Affiliated Chapters.
2. All members of Affiliated Chapters are Members of the Conference.
3. Other members of the Association who reside in Virginia shall become Members of the Conference at their request.

## Article IV--Officers

1. There shall be a President, a President-Elect, a Secretary, and a Treasurer.
2. The President shall ordinarily serve in office for two years beginning one week after the National Meeting; but should the office become vacant and his or her succession occur at another time, he or she shall serve the remaining portion of the term to which he or she succeeds, as well as a one-year term to begin one week after the National Meeting.
3. The President-Elect shall serve for a two-year term to begin one week after the National Meeting.
4. The Secretary and Treasurer shall be elected biennially for two-year terms to begin one week after the National Meeting.
5. The officers shall have the duties usually associated with their respective offices.

## Article V--Executive Committee and Council

1. There shall be an Executive Committee consisting of the elected officers of the Conference, the immediate Past President, the Chair of the Committee on Public Affairs, any Virginia members of the Council of the Association, and six members elected at large. The Chair of standing committees may be appointed to the Executive Committee at the discretion of the President. The Executive Committee shall conduct the interim business of the Conference.

2. The members of the Executive committee elected at large shall serve two-year terms. Three of these members shall be elected in even-numbered years and three in odd-numbered years for two-year terms. Members elected to the Executive Committee at an Annual Meeting shall assume membership on the Committee one week after the National Meeting. Should any seat on the Executive Committee held by a member elected at large fall vacant between meetings of the Conference, the Executive Committee may select another member of the Conference to fill the seat until an election can be held for the seat at the next business meeting of the Conference.
3. There shall be a Council consisting of the Members of the Executive Committee and a representative from each Affiliated Chapter. The Council shall serve primarily an advisory role to the Executive Committee and to the Conference as a whole.

#### Article VI--Committees

1. Committees shall be of two types: standing and ad hoc.
2. The standing committees shall include a Committee on Public Affairs.

#### Article VII—Delegates to the Assembly of State Conferences<sup>1</sup>

1. The Virginia Conference is a member of the national Assembly of State Conferences (ASC), with the rights and privileges thereof.
2. The Virginia Conference may select up to four delegates to represent the Conference at the annual ASC meeting.
3. The President and President-elect, by virtue of their office, have the right to serve as delegates to the ASC. These officers will indicate their willingness to serve as delegates at least sixty days before the national meeting.
4. Delegates other than the President and President-elect will be chosen in a direct election by the membership of the Conference through secret ballot. The number of delegates chosen by election (between two and four) will depend on whether the President and President-elect are willing to serve in any given year.

#### Article VIII--Meetings

1. There shall be an Annual Meeting of the Conference, at a time and place to be selected by the Executive Committee and scheduled at least one month in advance of the Annual Meeting of the National organization.
2. Special meetings may be called by the President at his or her discretion and shall be called by him or her at the request of three Affiliated Chapters or at the direction of the Executive Committee.
3. A quorum shall consist of representatives of at least one-fourth of the Affiliated Chapters.

---

<sup>1</sup> Amended October 8, 2005

BY-LAWS of the VIRGINIA CONFERENCE  
of the  
AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS

I. Duties of the Officers

1. It shall be the duty of the President to preside at plenary meetings of the Conference and at meetings of the Council and of the Executive Committee. He or She shall appoint all standing committees and their chairs. Other committees may be appointed by the President at his or her discretion or at the request of Members of the Conference. He or She shall serve as an Ex-officio member of all committees except the Nominating Committee. He or She shall appoint an Archivist to maintain the archives of the Conference.
2. It shall be the duty of the President-Elect to preside at meetings in the absence of the President. He or She shall also discharge any other duties designated by the Executive Committee or by the Council.
3. It shall be the duty of the Secretary to keep an accurate record of all meetings and to conduct the correspondence of the Conference. He or She shall maintain an up-to-date list of officers of all Affiliated Chapters and send to the Presidents and Secretaries of those chapters' amendments to the By-laws, proposed amendments to the Constitution, and notices of all meetings of the Council. He or She shall receive from the Affiliated Chapters notification of their action on proposed amendments to the Constitution, tabulate the replies, and certify the results to the Executive Committee. He or She shall send advance notice of meetings to all Affiliated Chapters.
4. It shall be the duty of the Treasurer to receive dues of Members and keep an accurate record of all monies received and of all disbursements. He or She shall make a report of finances of the Conference at the Annual Meeting.

II. Duties of the Executive Committee

1. The Executive Committee shall serve as a Program Committee for the Conference.
2. The Executive Committee has authority to approve allocations of the Funds for Justice as it deems appropriate and must report such allocations at the next meeting of the Conference.<sup>2</sup>
3. Should the President-Elect succeed to the office of President because of the occurrence of a vacancy in the interval between Annual Meetings, the Executive Committee may appoint a Member to serve as a special member of the Executive Committee until the next election.

---

<sup>2</sup>See minutes of the Virginia Conference/AAUP Fall meeting, 12 November 1983 (paragraph 5) and Spring Meeting, 7 April 1984 (paragraph 2).

4. Should a vacancy occur in the office of the Secretary or of the Treasurer between Annual Meetings, the Executive Committee shall appoint a member to serve until the next election.

### III. Elections

#### 1. Elections of officers of the Conference

- a. The President shall appoint a Nominating Committee at least sixty days before the Annual Meeting. The Nominating Committee shall select from among the Members a slate of nominees for offices to be filled. A secret ballot, offering at least one name for each position and space for write-in candidates, shall be sent to all members of the Conference at least thirty days before the Annual Meeting of the Conference. The ballots will be counted, and the results announced by the Secretary at the Annual Meeting.
- b. Election shall be by majority vote of the Members casting ballots.

#### 2. Election to delegate from the Conference to the ASC

- a. The President shall appoint a Nominating Committee at least sixty days before the Annual Meeting. The Nominating Committee shall select from among the Members a slate of no fewer than four nominees for delegate to the ASC. A secret ballot, offering space for write-in candidates, shall be sent to all members of the Conference at least thirty days before the Annual Meeting of the Conference. The ballots will be counted, and the results announced by the Secretary at the Annual Meeting.
- b. Candidates will be ranked according to the number of votes received. The Secretary will determine the number of seats to be filled (between two and four), and assign seats to those ranked highest until all seats are filled. The highest-ranked candidate who does not earn a seat will be the first alternate and may serve as a delegate should any Member already assigned a seat, either by election or by virtue of their office, be unable to serve. The second-highest ranked candidate who does not earn a seat will be the second alternate, and so on.

- IV. Dues: members shall remit conference dues to the National Office with National Dues. Conference dues shall be set by a majority vote of the Executive Committee and ratified at the next regular Conference Convention or by secret mail ballot.

### V. Fiscal Year

1. The fiscal year shall begin coincident with the date on which newly elected officers assume office.
2. An audit of the Conference's books shall be made and certified at the end of the fiscal year by a committee appointed by the President of the Conference.

### VI. Parliamentary Authority

1. Robert's Rules of Order, Newly Revised, shall be the authority on all questions of parliamentary law not covered by these By-laws.
2. The President may appoint a Parliamentarian to serve at his/her discretion.

VII. Ratification and Amendment

1. These By-laws shall become effective upon approval by two-thirds of the Members present and voting at an Annual Meeting.
2. These By-laws may be amended by a majority vote of the Members present and voting at any meeting of the Conference.
3. Members must be notified thirty days prior to a meeting if voting on the level of Conference dues. No advance notification shall be required for secret mail balloting.

October 5, 1994

Reprinted February 7, 1998

Amended March 28, 1998 deleting "two additional" from before "standing" with the effect of including the chairs of all standing Conference committees on the Executive Committee at the discretion of the President. See minutes of the Virginia Conference/AAUPO Spring meeting, 28 March, 1998. Amended November 1, 2003, deleting one adding two year terms for president and president elect as passed by Spring ballot initiative of the conference, and providing gender neutral language throughout.